
Tracie J Harrison

Objective An entry-level position in the environmental industry where a background in sustainability of ecosystems and management would be needed. A commitment to human development and community service. Energetic self-starter with excellent analytical, organizational, and creative skills

Experience 11/2004 to current Kandace Meyer Agency, American Salt Lake City, UT
Family Insurance

Office Manager

- Recruited, trained and managed sales staff. Developed marketing strategy, prepared sales projections and established quotas.

8/2002-11/2004 Tracie Harrison-Cobb Agency, American Cottonwood Heights, UT
Family Insurance

Insurance Agent

- Develop and implement sales plan and manage all phases of the sales cycle-from prospecting to close and follow-up support. Represent a full line of insurance and financial products, serving as a trusted advisor to businesses and individuals. Hire, train and supervise sales support staff, and create a fun and productive work environment.

02/1997-07/2002 Mark Mangelson DDS Salt Lake City, UT

Lead Surgical Assistant

08/1991-02/1998 ZCMI Salt Lake City, UT

Department Manager

- Promoted from Sales Representative within two years of joining company to Department Manager. Responsible for sales, inventory and promotional display. Oversaw twenty sales associates in four departments.

Education 01/1996-01/1997 Utah Career College Salt Lake City, UT

Certificate

- Dental Assistant

Interests Interested in healthy ecosystems and their value for future generations.

References References are available on request.